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OS 7 0373
FILE *Report 55*

28 JAN 1977

MEMORANDUM FOR: Deputy Director for Administration

FROM : Robert W. Gambino
Director of Security

SUBJECT : Office of Security Significant Activities -
Week of 21 January 1977

REFERENCE : DDA Administrative Instruction No. 74-5

1. This memorandum is for information only.

2. The activities of the Office of Security during the week of 21 - 27 January 1977 were highlighted by the following items:

a. On 24 January 1977, Office members met with representatives of the Intelligence Community Staff (ICS) to address the security posture of the new ICS Building. Occupancy of the building is imminent and its proposed population has increased over 100 percent. In addition, plans for the storage of compartmented information have been substantially modified. A plan addressing needed security requirements is being prepared by the Intelligence Community Staff Security Officer.

b. A representative of the United States Department of Labor, Office of Federal Agency Safety Programs began the annual audit of the Agency Safety Program on 24 January. The activities of the auditor will be sporadic and will span several weeks. A formal report will be prepared upon completion.

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c. On 25 January, security support was provided the Acting DCI in connection with an appearance before the House Armed Services Committee. Similar security support will be provided on 31 January when the Acting DCI is scheduled to appear again before this Committee.

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d. On 28 January, an Office representative will brief four staff members of the House Appropriations Committee on personal protection procedures for their use during a pending visit [REDACTED]

e. During calendar year 1976, the Agency received 5,463 items of crank mail. This volume represents a highwater mark. In comparison with calendar years 1974 and 1975 when 1,818 and 4,224 items of crank mail were received.

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f. An Office representative continues on TDY status [REDACTED] providing protective support to the Chief of Station. Included in the support being provided was the recent qualifying of the Chief of Station in the use of a small arms weapon.

g. The trial of Mr. Edwin G. Moore, II has been set for 20 March. In the interim, the Office of Security will continue negotiations with the Department of Justice to identify documents found in the possession of Mr. Moore which are appropriate for release in court.

3. Projected Office of Security activities for the week of 28 January 1977 of possible interest at the Directorate level include:

The Office of Security has been advised by the Directorate for Operations of the tentative arrival in the United States of a [REDACTED] on 4 February. The Office of Security will assist during entry procedures and provide support in moving the [REDACTED] to a safesite.

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for Robert W. Gambino

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21 JAN 1977

MEMORANDUM FOR: Deputy Director for Administration

FROM : Robert W. Gambino
Director of Security

SUBJECT : Office of Security Significant Activities -
Week of 14 January 1977

REFERENCE : DDA Administrative Instruction No. 74-5

1. This memorandum is for information only.

2. The activities of the Office of Security during the week of 14 - 20 January 1977 were highlighted by the following items:

a. On 17 and 18 January, security support was provided the DCI in connection with appearances before the Senate Appropriations Committee and the Senate Foreign Relations Committee.

b. On 18 January, at the request of the Office of Communications, an Office member met with representatives of the Office of Communications and the Directorate for Operations to discuss security aspects of the planned consolidation of the Special Signal Center and the Cable Secretariat. This meeting addressed controls needed to preclude distribution of sensitive compartmented traffic to unapproved, nonindoctrinated personnel or offices.

d. On 19 January, an Office of Security member accompanied representatives of GSA and the National Archives to Flint, Michigan to assist in final storage arrangements for Mr. Ford's "Presidential Papers".

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e. An Office of Security representative who has been on TDY assignment in Plains, Georgia, providing security support during the transitional period, began preparations on 19 January to return to Headquarters. His final activities will include disposition of the classified material used by President Carter during the period of transition.

f. Among Office of Security representatives currently in a TDY status overseas are one officer in [REDACTED] continuing his protective support to the Chief of Station, and another in [REDACTED] assisting the [REDACTED] facility in developing physical security measures for non-duty hours.

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[REDACTED]
Robert W. Gambino